


registration completes successfully, your registered license appears in the CaseWare IDEA License Manager with its associated authorization and lock codes.

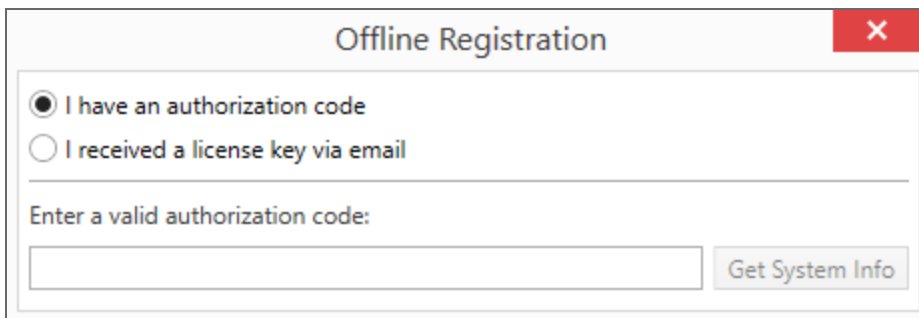
To register a license offline:

1. From the Windows **Start** menu, click the **IDEA** folder and then click **CaseWare IDEA License Manager**.

The **CaseWare IDEA License Manager** window appears.

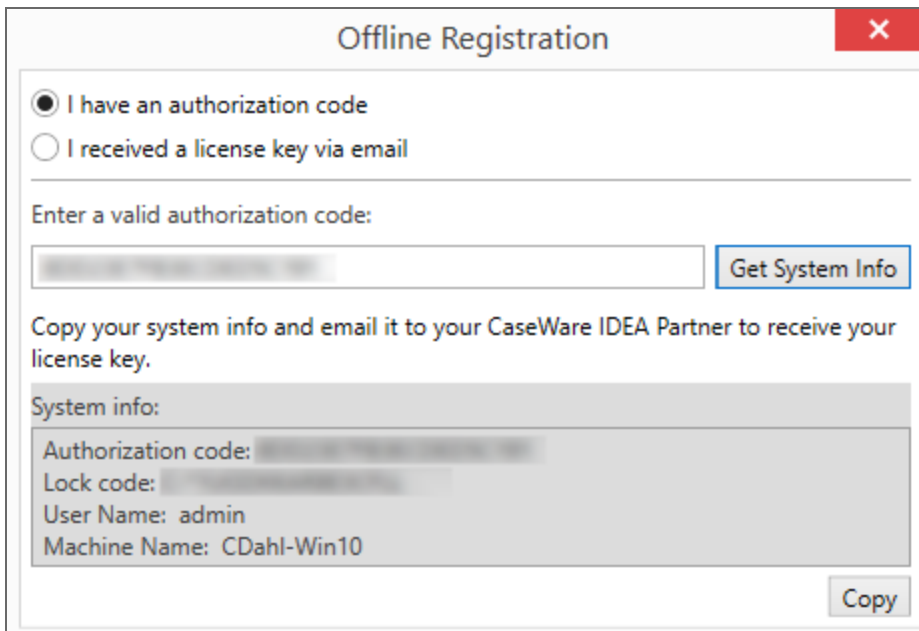
2. From the main toolbar, click the **Register** button  and then click the **Offline** button .

The **Offline Registration** dialog box appears.



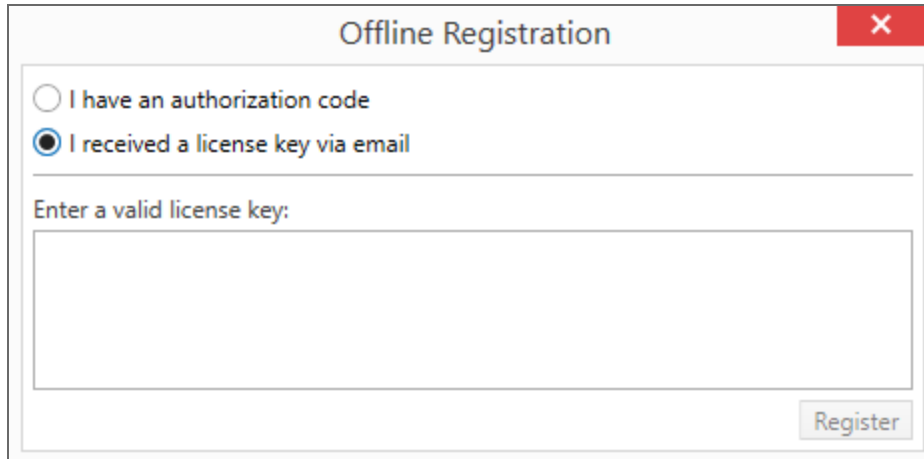
3. Select the **I have an authorization code** option.
4. Enter your authorization code and click **Get System Info**.

The system information associated with the provided authorization code appears.



5. Click **Copy** to copy the information to the Windows Clipboard.

6. Email the copied information to your CaseWare Partner and indicate that you need a license key for offline registration.
7. When you receive the license key, access the Offline Registration dialog box again.
8. Select the **I received a license key via email** option.



The screenshot shows a dialog box titled "Offline Registration". It contains two radio button options: "I have an authorization code" (unselected) and "I received a license key via email" (selected). Below the options is a text input field with the label "Enter a valid license key:". At the bottom right is a "Register" button.

9. Enter the license key you received from your CaseWare Partner.
10. Click **Register**.
The product license and its associated information appear in the **CaseWare IDEA License Manager** window.
11. (Optional) Click the **More info** link associated with the new license to view its authorization and lock codes.