

### Comparable Features in IDEA and MS-Excel

S No	Requirement	Feature in Excel	Feature in IDEA
1	Isolating Specific Items	Auto-Filter	Direct Extraction
2	Identifying Irregularities like Duplicate or Missing Items	Sort + Cell Functions + Copy Function + Auto-Filter	Duplicate Key Detection Duplicate Key Exclusion Gap Detection
3	Grouping of Data into Sub-Totals	Sub-Total Pivot Table	Summarization Pivot Table
4	Profiling Data into Stratum Intervals – ABC Analysis	Unaware. Please fill-in if aware and using	Stratification
5	Sampling	Unaware. Please fill-in if aware and using	ABC Sampling through Stratification Attribute Sampling
6	Import of PDF and Report Files	Unaware. Please fill-in if aware and using	Report Reader
7	Adding Calculated or Editable Fields	Add Column	Field Manipulation
8	Building Equations	Excel Equation Utility	Equation Editor
9	Matching Two Files – One to One Line Item Relation	V-LookUp	Join
10	Matching Two Files – Not One to One Line Item Relation	Pivot Table + V-LookUp	Compare
11	Merging of Files	Horizontal concatenation of worksheets one below other.	Append
12	Linking multiple files at one time.	Unaware. Please fill-in if aware and using	Visual Connector
13	Isolating Specific Items along with Sorting and Grouping	Auto-Filter + Sorting + Pivot Table	Top Records Extraction
14	Isolating Specific Items along with splitting results into independent group files for reporting.	Auto-Filter + Copy and Paste into independent Excel Work-Sheets	Key Value Extraction
15	Audit Trail	Unaware. Please fill-in if aware and using	History Project Overview